

NATIONAL HERITAGE INSTITUTE

REGIONAL HISTORIC SITES MANAGEMENT IN ČESKÉ BUDĚJOVICE

VISITOR RULES AND REGULATIONS FOR THE COURTYARD, PARK AND GARDEN OF THE HLUBOKÁ NAD VLTAVOU CASTLE

(HEREINAFTER REFERRED TO AS "COURTYARD, PARK AND GARDEN")

Article 1 – ACCESSIBILITY OF THE COURTYARD, PARK AND GARDEN

The courtyard, park and garden are part of a national cultural monument, protected under Act No. 20/87 Coll. on State Heritage Protection, as amended.

Article 2 – OPENING HOURS

1. The courtyard is open to the public on the following days and hours: September to April: 8:30 - 16:45 daily except Mondays; May to August: 8:30 - 17:15 daily. / The park and upper garden are freely accessible to the public. /The lower garden is open on the following days and hours: April to September: 8:00 - 23:00 and October to March: 8:00 - 20:00. **In December, the courtyard closes completely a few days before Christmas and does not re-open until shortly after the New Year.**
2. Access to the courtyard, park or garden may be adjusted by the management of the listed building if the operational or security situation requires to do so. For operational reasons (filming, commercial rental, etc.), the courtyard, park or garden may be completely closed to the public.

Article 3 – ADMISSION

1. Entrance to the courtyard, park and gardens is free of charge for visitors.
2. Entry to the courtyard, park and gardens is forbidden to persons under 15 years of age without an adult.

Article 4 – ORGANISATION OF VISITOR TRAFFIC

1. The tour and stay in the courtyard, park and garden is conducted without a guide.

Article 5 – SAFETY AND SECURITY

1. It is prohibited:
 - a. To use alcohol and other intoxicating or addictive substances in the courtyard, park and garden. Persons reasonably suspected of being drunk, using drugs or other intoxicating or addictive substances are prohibited from entering.
 - b. To smoke (including e-cigarettes), lighting and use of an open fire in the courtyard.
 - c. To throw cigarette butts on the ground, lighting and using an open fire in the courtyard, park and garden.
 - d. To use all kinds of pyrotechnics in the courtyard, park and garden.
 - e. To carry weapons in the courtyard, park and garden.
 - f. To pick and break flowers, to pluck flowers/leaves of trees and shrubs, to break branches, to climb trees and shrubs, to climb over and under fences, walls and railings, to hunt game and birds or in any way to injure or damage or take away fauna and flora found in the park and garden. In the park and garden, it is forbidden to move outside the designated paths, to tread new paths/walkways.
 - g. To destroy or damage in any way, or take away the furnishings of the courtyard, park and garden, write or paint on walls, statues, tiles and panelling, and other natural and built features.
 - h. To swim in fountains, decorative ponds, and the castle pond.
 - i. To use grass areas for picnics; exceptions are permitted in designated areas.
 - j. To feed animals kept by the NPU. To climb or otherwise disturb their habitats.
 - k. To drive or park motor vehicles in the courtyard, park, or garden, and to lean vehicles (e.g. bicycles, scooters, etc.) against walls or place them in other than designated areas.
 - l. To post or hand out posters, flyers, etc. without the knowledge of the building management.
 - m. To litter in the courtyard, park or garden outside the designated rubbish bins; to litter in any way.
 - n. To camp, play ball games, sledging, skiing and skating in the courtyard, park and garden.
 - o. To fly drones in the courtyard, park and garden; any exceptions are permitted by the castle management: hluboka@npu.cz.
 - p. Geocaching, placing "caches" in the courtyard, park and garden; possible exceptions are permitted by agreement with the castle management: hluboka@npu.cz.
 - q. To disturb the peace and quiet, order, safety and good manners, playing loud music or other sound recordings, shouting and loud speaking in order to disturb other visitors in the courtyard, park and garden.
 - r. To touch or tamper with the information system in the courtyard, park and garden.
2. To protect the courtyard, gardens and visitors, selected outdoor areas are monitored by a recording camera system. Information on data protection is available on the website www.npu.cz in the section on data protection.

3. When visiting and staying in the courtyard, park and garden, visitors should pay particular attention to uneven surfaces, reduced passageways or other hazards arising from the historic nature of the courtyard, park and garden. Visitors are obliged to take the utmost care for their own safety, the safety of accompanied children and, where appropriate, other persons in their charge.

Article 6 – ACCESS TO THE COURTYARD, PARK AND GARDEN WITH A BICYCLE

1. Visitors riding bicycles, scooters, roller skates, skateboards, electric scooters, Segway, etc. are prohibited from entering the courtyard, park and garden.
2. To park bicycles and scooters, visitors are obliged to exclusively use the bicycle racks located on the main access road (opposite the Štekl Hotel.)

Article 7 – ACCESS TO THE COURTYARD, PARK AND GARDEN WITH ANIMALS

1. Animals are allowed in the courtyard, gardens and park under the following conditions:
 - a. The animal must be on a leash.
 - b. The owner of the animal, or the person leading the animal, is responsible for the animal's behaviour, including any damage caused by the animal to property under the management of the National Historic Institute.
 - c. The person in charge of the animal must ensure that the animal's excrements are cleaned up.
 - d. Entry of the animal is not charged.
 - e. Horse riding is prohibited in the park and gardens.

Article 9 – TAKING PHOTOGRAPHS AND FILMING

1. In the courtyard, park and garden, visitors are allowed to take photos and videos for their own use; with respect and protection of the privacy of other visitors.
2. Taking photographs and filming by visitors for public presentation and commercial taking photographs and filming must be arranged in advance, in writing, with the property management, specifying the date of taking any photographs/filming and other details. Requests for taking photographs/filming should be sent to: hluboka@npu.cz.
3. In the case that a cultural or other event open to the public is held in the courtyard, park or garden, the visitor acknowledges and understands that photo/video documentation may be taken during the event. This documentation will be used solely to meet the legitimate interests of the National Heritage Institute (also referred to as "NPU") for the purposes of promoting the event, informing about the event, etc. on the website, social networks, printed materials, etc. Photo/video documentation will be taken in particular to capture the course of the event as a whole, not specific individuals. If a visitor has any objections to this, they can contact the event organiser. The NPU always protects the personal data collected against misuse and processes it in accordance with current legislation. Information about the protection of personal data, including information about the visitor's rights, can be found on the NPU website www.npu.cz in the section Personal data protection.

Article 10 – SPECIFIC PROVISIONS

1. In the event of bad weather (heavy rain, thunderstorm, strong wind) or poor road conditions (ice, thaw), any part of the courtyard, park or gardens may be closed to protect the health of visitors.

Article 11 – FINAL PROVISIONS

1. Visitors may submit their wishes, compliments or comments in writing directly at the listed building in the book of wishes and complaints, which will be presented to them at their request of the manager of the listed building. In addition, visitors may contact the listed building either orally, in writing or by telephone at: +420 387 843 911 / hluboka@npu.cz.
2. The visitor is liable to the National Heritage Institute or the management of the listed building according to the applicable legislation for violation of the Visitor Rules and Regulations and for damage to property. The liability of the management of the listed building for any damage caused to visitors during their stay in the premises is governed by general applicable regulations. The National Heritage Institute shall not be liable to visitors for damages resulting from failure to comply with these visitor rules and regulations.
3. Exceptions to the Visitor Rules and Regulations may be granted by the manager of the listed building in justified cases. These Visitor Rules and Regulations come into force on 1 January 2023 and the existing Visitor Rules and Regulations are repealed at the same time.